

City Council Agenda Preview

March 19, 2013

▶ Consent Calendar

- ▶ Item 4: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$810,078 from February 21 – March 6.
- ▶ Item 5: Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 6: Minutes of the March 5, 2013 City Council Meeting
 - ▶ The City Clerk is providing copies of the minutes from the March 5 meeting.
- ▶ Item 7: Quarterly Financial Report – December 31, 2012
 - ▶ The quarterly financial report summarizes revenues and expenditures from October 1 to December 31, 2012, which appear to be consistent with FY 2012-13 future projections.
- ▶ Item 8: February Treasurer's Report
 - ▶ The February 2013 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.
- ▶ Item 9: Request for Proposal for IT Support Services
 - ▶ City Council will consider approval of a Request for Proposal for Information Technology Support Services. The ideal firm would provide desktop computer support, network maintenance, project management, and strategic planning for the City's computer and IT systems.
- ▶ Item 10: Contract Extension for Building and Safety Services
 - ▶ City Council will consider amending the contract with Interwest Consulting Group by extending the contract term for an additional year. Interwest provides building and safety services such as issuing various permits, performing inspections and plan checks, reviewing development proposals, and providing ongoing administrative support.

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▶ **Consent Calendar (continued)**

- ▶ **Item 11: Draft Action Plan for the Community Development Block Grant (CDBG) Program**
 - ▶ A draft FY 2013-14 Action Plan is presented to Council for approval. The City intends to submit the Action Plan to the Department of Housing and Urban Development to secure a \$373,000 grant to fund various public service programs and capital projects. The public will have an opportunity to comment on the draft Plan before final review and adoption by the Council at the May 7 meeting.
- ▶ **Item 12: Contract Change Order for the Trabuco Road Streetscape Project**
 - ▶ The Council can authorize the City Manager to approve \$78,000 in delay-related costs to Environmental Construction Inc. (ECI) for the Trabuco Road Streetscape Project. As a result of having to wait for Edison to provide power, as well as additional grading, clearing and grubbing to be completed, ECI was not able to complete their work by the contract date.
- ▶ **Item 13: Application to Enable Two Lake Forest Employers to Participate in OCTA's Project V Program**
 - ▶ The City Council may authorize staff to submit an application for Oakley and Ossur to participate in a grant-funded local transit program. The program would allow companies to lease station vans and transport employees from Irvine Metrolink to their worksites. The City's effort in facilitating the approval of the application provides an opportunity to assist major employers.
- ▶ **Item 14: Request for Proposal for Payroll and Human Resources Management (HR) Services**
 - ▶ The Council will consider an approval of a Request for Proposal for payroll and HR management services. The selected firm will implement an integrated payroll and HR system as well as process payroll and HR activities.

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▶ **Consent Calendar (continued)**

- ▶ **Item 15: First Amendment to Agreement with Griffin Structures for the Sports Park Project**
 - ▶ The Council will consider approving an amendment with Griffin Structures to add final inspection services to the scope of work and increase the contract amount from \$1.2 to \$1.7 million. The firm would perform daily inspections, special inspections of structural elements, and laboratory testing and documentation.
- ▶ **Item 16: Bid Documents for the Rockfield Boulevard and Lake Forest Drive Resurfacing Project**
 - ▶ The City will open bids for the Rockfield Boulevard and Lake Forest Drive Resurfacing Project following Council approval of the construction plans and specifications. These street segments will receive new asphalt overlay^s:
 - Rockfield Boulevard between El Toro Road and Lake Forest Drive
 - Lake Forest Drive between Dimension and Rancho Parkway

▶ **Discussion/Action Items**

- ▶ **Item 17: Construction Contract Award for the Lake Forest Sports Park and Recreation Center**
 - ▶ The City Council will consider awarding a \$36 million contract to Park West Landscaping to construct the Sports Park and Recreation Center. The firm has extensive experience with similar sports park projects as well as many other private sector projects. Construction would begin in May 2013.
- ▶ **Item 18: Invocations at City Council Meetings: Additional Analysis, Discussion, and Possible Adoption of Invocation Policy**
 - ▶ Additional analysis is provided to the Council regarding invocations at Council meetings. The report addresses remedies taken when a speaker violates the City's invocation policy and if the City should adopt a policy under which only Council members may deliver invocations. The Council may choose to adopt an invocation policy at this meeting.

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▶ **Discussion/Action Items (continued)**

- ▶ **Item 19: Report on Possible Waiver of Deliberative Process Privilege as a Component of “Government Sunshine” Policy or Ordinance**
 - ▶ The Council will discuss the pros and cons of the “deliberative process privilege” and consider waiving it by City policy or ordinance. Deliberative privilege is the ability to withhold records in the interest of the public.
- ▶ **Item 20: Request for Proposal for Services Related to Legislative Advocacy and Grant Funding**
 - ▶ The City Council will discuss the potential for a Request for Proposal for professional services to acquire grants to fund public projects and general legislative advocacy.
- ▶ **Item 21: Legislative Matters**
 - ▶ The City Council can take positions on three legislative bills:
 - Assembly Bill 265: This bill would provide immunity to a City that owns or operates a dog park from civil liability for damages.
 - Assembly Bill 810: This bill would allow local law enforcement agencies to obtain information collected by State and County law enforcement agencies regarding criminal records.
 - Assembly Bill 564: This bill involves issues associated with the ongoing dissolution of redevelopment agencies and would limit the Department of Finance’s ability to reverse decisions made by local oversight boards.
- ▶ **Item 22: Request for Appointment**
 - ▶ There are no appointments to be made at this time.